

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Regular Meeting

January 16, 2018

CALL TO ORDER	The regular meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order at 5:30 p.m. by Board Chair, Robert Johnson, on Tuesday, January 16, 2018, in the C-2175 Founders Board Room.
ROLL CALL	<p><u>MEMBERS PRESENT:</u> Ken Doubler Robert Hammon Robert Johnson Linda Mason Kathy Spears Kathy Watkins Philip Oliver, Student Trustee</p> <p><u>MEMBERS ABSENT:</u> Bobbi Burke</p> <p><u>STAFF PRESENT:</u> Laurie Borowicz, President; Chase Budziak, Dean MSB; Matthew Crull, Director Research & Data Management; Missy Gillis, Director Student Outreach & Educational Partnerships; Matt Feuerborn, Dean of CT; Kevin Fuss, Vice President Administration; Kayte Hamel, Executive Director of MPR; Jill Hansen, Comptroller; Joanne Kantner, Vice President of Instruction; LaCretia Konan, Director of Business & Training Partnerships; Mary Ann Kolls, Dean, WCE; Keith Lamb, Director of Operations; Mark Lanting, Director Grants & Accreditation; Jaime Long, Dean ACSS; Cindy McCluskey, Executive Director Board Relations & HR; RJ McGarry, Executive Director of IT; Michelle Ohlinger, Executive Assistant to the President; Bill Nicklas, Executive Director Foundation Development; Brandon McCullough, Faculty; Sonia Reising, Director Enrollment Services; Michelle Rothmeyer, Vice President of Student Services, Cynthia Stonesifer, Director Financial Aid; Billi Tierney, Coordinator Job Seeker Services.</p>
CLOSED SESSION TO DISCUSS PROBABLE, PENDING, OR IMMINENT LITIGATION, THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, PROBABLE, IMMINENT OR PENDING LITIGATION AND COLLECTIVE BARGAINING NEGOTIATIONS	<p>On a motion by Ms. Spears, seconded by Ms. Mason, and on a roll call vote, the Board voted unanimously to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of <i>specific</i> employees of the public body or legal counsel for the public body, and probable, imminent or pending litigation and collective bargaining negotiations.</p> <p>Those voting “aye” were: Ken Doubler, Robert Hammon, Robert Johnson, Linda Mason, Kathy Spears, Kathy Watkins and student advisory vote Philip Oliver. Dr. Borowicz, Dr. Nicklas, Mr. Fuss, Dr. Kantner, Ms. Rothmeyer, Mr. McGarry, Ms. Hamel, Ms. McCluskey and Ms. Ohlinger were invited to attend closed session.</p> <p>The closed session began at 5:31 p.m. and ended at 6:02 p.m.</p>
RECOVENE OPEN SESSION	The open session resumed at 6:05 p.m.
PUBLIC COMMENT COMMUNICATIONS	None
PRESENTATION	<p><u>Employee Satisfaction Survey Results</u></p> <p>Matt Crull provided an overview of the Employee Satisfaction Survey results. Dr. Hammon asked about responses in comparison to the length of service at the College. Mr. Crull stated that as is normal at most institutions lower satisfaction is reported by employees that have</p>

PRESENTATION

Mr. John Newton was unable to attend the meeting and present on the Strategic Planning Process. We will move this agenda item to the February Board meeting.

COMMITTEE REPORTS

Audit Committee

Executive Committee – Reschedule BOT Exec meeting to January 30, 2018.

Finance Committee –

OLD BUSINESS – KEC
Partnership Update

Dr. Borowicz stated we are working on an agreement. There are no further updates.

OLD BUSINESS – K12 &
Kishwaukee College Board
Collaboration Meeting

The Board was provided with an update on the scheduling of a collaboration meeting. The date that works best is February 22, 2018. We have three districts that have committed one or two individuals each. Dr. Borowicz will ask at tomorrow's KEC partnership meeting if others are available to attend.

Mr. Johnson offered to send a letter to their Board encouraging participation from those that have not responded. Dr. Hammon suggested postponing the meeting if we are unable to get enough participation.

NEW BUSINESS – ICCTA
Awards

NEW BUSINESS – Approval of Travel Expenses that Exceed the Maximum Allowable Reimbursement

The Board was asked to approve travel expenses for Dr. Joanne Kanter, Vice President of Instruction in the amount of 194.85 for travel to the ICCCAO Fall meeting on November 15-16, 2017 for lodging. The conference facility was totally booked and Dr. Kantner had to make alternative arrangements at a nearby hotel.

On a motion by Ms. Watkins seconded by Dr. Hammon, and on a roll call vote, the Board unanimously approved the travel expenses for Dr. Kantner in the amount of \$194.85. Those voting “aye” were: Ken Doubler, Robert Johnson, Robert Hammon, Linda Mason, Kathy Watkins, Kathy Spears and student advisory vote Philip Oliver.

NEW BUSINESS - Approval of Reimbursable Expenses Because of an Emergency or Other Extraordinary Circumstances

The Board was asked to emergency expenditures for a make up air unit (MAU#4). The unit quit working and was needed to be replaced immediately. The estimated cost is \$5,000. The Board approved the immediate expenditure in an amount not to exceed \$5,000.

On a motion by Ms. Watkins seconded by Mr. Doubler, and on a roll call vote, the Board unanimously approved the emergency expenditure in an amount not to exceed \$5,000. Those voting “aye” were: Ken Doubler, Robert Johnson, Robert Hammon, Linda Mason, Kathy Watkins, Kathy Spears and student advisory vote Philip Oliver.

NEW BUSINESS – Board Member Discussion

The ICCTA Northwest Region Meeting at Sauk Valley College has been moved to Thursday, April 5, 2018.

Mr. Johnson asked if the Board was interested in holding a retreat this year. The Board decided to defer a decision until they have had an opportunity to see if there is a need to tie this into the strategic planning process.

Ms. Watkins stated that Pam Blickem’s husband unexpectedly passed away. She was a previous trustee at the College.

Mr. Johnson and Dr. Borowicz are attending the National Legislative Summit in Washington D.C. in February.

CONSENT AGENDA

The items in the Consent Agenda included:

- A. Minutes of Regular and Closed session of December 12, 2017*
- B. Report of Budgetary Revenues and Expenditures*
- C. Accounts Payable Recap*
- D. Cash and Investment Report*
- E. Staff Resignations/Appointments
 - Resignations
 - o None
 - Appointments
 - o Santina Swiger, Registrar, (\$55,000 annually)

On a motion by Ms. Watkins, seconded by Mr. Doubler, and on a roll call vote, the Board unanimously approved the Consent Agenda. Those voting “aye” were: Ken Doubler, Robert Hammon, Robert Johnson, Linda Mason, Kathy Spears, Kathy Watkins and student advisory vote Philip Oliver.

STUDENT REPRESENTATIVE’S REPORT

Mr. Oliver provided the Student Representative’s Report to the Board.

PRESIDENT’S REPORT

Dr. Borowicz provided the President’s Report. Dr. Borowicz stated we administered a survey to new students in November 2017. We will bring an overview of the survey to the February Board meeting.

Senior Leadership Team held a retreat in December and completed a mid-year goal update. Dr. Borowicz reviewed areas we are focusing on going forward.

Dr. Borowicz noted we signed an agreement with NIU on our Nursing BSN, program. Ms. Chilton was asked about opportunities to offer partnerships with other four-